

Transfer Planning

TRANSFERRING FROM TAFT COLLEGE

Many students use Taft College as the freshman and sophomore years of a four-year college plan. Each of these institutions has a list of courses that must be completed to satisfy:

- General education requirements,
- Lower division pre-major requirements, and
- Elective requirements.

How credit for a course at Taft College transfers to another educational institution depends on how that college or university will accept the course and how clearly defined a student's transfer goal is.

An overview of the transfer process and IGETC and General Education certification is presented below. For details, visit the Transfer/Counseling Center, call (661) 763-7748, or visit the Virtual Transfer Center for information available online.

About Transfer Units

Typically, for admission to the UC or CSU system, a student will need to have completed 60 or more transferable semester units by the end of the Spring semester for Fall admission, or by the end of the Fall semester for Spring admission, with the required grade point average. However, these institutions do not look just at the number of units that have been completed—they also look at how to apply those units to a student's educational goal, e.g., how many of the units meet the general education requirements, how many of these units meet the pre-major requirements, and so on.

Taft College has worked out transfer agreements—usually referred to as articulation agreements—with most local colleges and universities on how TC's units of credit will transfer to meet these particular requirements. Students can look up this transfer information themselves (go to www.assist.org for details), but they are strongly encouraged, and will probably find it much easier, to use the assistance of a counselor at the Transfer/Counseling Center. To schedule an appointment to discuss transfer information with a counselor, call (661) 763-7748.

IGETC & GENERAL EDUCATION CERTIFICATION

Nearly every college and university requires the completion of a series of lower-division general education courses prior to awarding their bachelor's degrees. Taft College offers a selection of general education courses broad enough to satisfy almost any lower division general education graduation requirement. However, each college and university has a unique pattern that it requires of its native or non-transfer students.

Caution: Because there are numerous general education patterns, all potential transfer students SHOULD see a counselor to determine which pattern is best for them and to develop an appropriate transfer course plan. Students are urged NOT to attempt to plan a transfer without professional advice.

The fact that so many different patterns exist creates some problems for the community college transfer student. Fortunately, the California State University (CSU) and the University of California (UC) systems have addressed this problem. CSU has developed a 48 unit general education plan for community college transfer students that meet the lower-division general education requirements for all of the CSU campuses. Also, CSU and UC have developed a 37 unit Intersegmental General Education Transfer Core (IGETC) that applies to all UC and CSU campuses throughout California.

What Certification Means

Certification guarantees that no additional lower-division general education courses can be imposed on a student as a condition of graduation. "Certified" community college students are deemed to have satisfied the lower-division general education requirements of their chosen transfer institution. "Uncertified" UC and CSU transfer students will have their transfer coursework applied to the graduation requirements of their new UC or CSU campus, but will find that they must complete more lower division, general education units than are required of a "certified" transfer. For this reason, "fully certified" transfer is strongly recommended.

CSU System Certification

The California State University (CSU) system will extend Full Certification to students who have completed all sections of the CSU General Education Pattern. Partial Certification is awarded for completion of any of the five general education subsections. CSU Certification should be requested during your last semester at Taft College. If you are only partially certified, most CSU campuses will allow you to work on your full certification by taking TC courses during a summer session or during concurrent TC-CSU enrollment.

IGETC Certification

When Taft College is the last school of attendance, TC can certify the completion of the Intersegmental General Education Transfer Curriculum (IGETC), which satisfies the lower-division general education requirements for both UC and CSU transfer students. All IGETC coursework **MUST** be completed before a student's transfer to receive complete IGETC Certification. Students may be partially certified under the IGETC pattern if they are missing no more than two courses from the IGETC pattern. Courses completed must have a "C" grade or better to be certified by Taft College.

Authorization to Certify

Taft College is authorized to certify students who have satisfactorily completed the required courses for the IGETC or the CSU General Education Pattern. Certification includes not only courses taken at TC, but also selected coursework taken at other regionally accredited colleges and universities. Therefore, it is critically important for every student who transfers into TC from another college or university to have official transcripts sent directly from the other institution(s) to TC's Admissions Office.

Requesting Certification

Students whose transfer plan is the IGETC or the CSU General Education Pattern should request certification during the term in which they expect to complete their general education or IGETC requirements. Requests for certification should be filed in the Records Office.

Students are responsible for making the request for certification; Taft College does not automatically certify. Certification request forms are available online at <http://www.taftcollege.edu/administration/registrar.shtml> and in the Records Office.

PREPARATION FOR TRANSFER

PLEASE NOTE: The requirements listed on the following pages are SUBJECT TO CHANGE WITHOUT NOTICE. For updated information, please check with your Taft College counselor periodically.

PREPARATION FOR ADVANCED STANDING AT FOUR-YEAR COLLEGES AND UNIVERSITIES

Students whose goal is to transfer to a four-year institution should identify which transferable courses are required for both their major and general education. Students are strongly encouraged to meet with a counselor to develop an academic program best suited for their transfer institution and intended major.

The following checklist should help a student establish transfer goals:

1. **Identify admission requirements.**
2. **Identify general education courses.**
3. **Identify preparation for the major.**
4. **Determine whether the program is "impacted."**
5. **Determine the competitive GPA for the major.**
6. **Establish a relationship with a counselor who will help to make the student the most competitive applicant possible!**

Taft College offers courses similar to courses offered in the lower division (i.e., the first two years) of four-year universities and colleges. Course requirements for graduation vary from one institution to another, so it is to a student's advantage to choose his or her transfer university or college as early as possible. Students are advised to complete the courses at TC that best satisfy the lower-division course requirements of their particular transfer institution. Lower-division course requirements typically include a set of "general education" courses and a sequence of courses in the student's chosen "major" field of study.

For more up-to-date, detailed or extensive information regarding transfer requirements, students are encouraged to drop by the Transfer/Counseling Center or visit the Virtual Transfer Center online. The Transfer/Counseling Center also maintains and provides "transfer sheets" and "major sheets" that summarize the current course and major requirements of various local colleges and universities. Students can also access this information online (go to www.assist.org). Students are invited to visit the Transfer/Counseling Center to discuss their transfer strategy with a counselor or with one of the representatives of colleges or universities, who periodically visit the Center.

Students interested in transferring should also be aware of critical application filing periods and procedures. This information—as well as applications to most four-year institutions in California—can be obtained online.

Student Responsibility for Meeting Transfer Requirements

Students are strongly advised to gather as much information as possible about their chosen transfer college or university. Counselors will assist students with the transfer process, including appropriate course selection and information regarding the admission process and requirements. However, it is up to each individual student—working with a counselor—to decide upon an educational goal, to take responsibility for devising a long-range educational plan

to achieve this goal, to read the catalog of his or her chosen transfer institution, and then to choose the appropriate Taft College courses to satisfy the requirements for transfer to that college or university.

TRANSFER TO CALIFORNIA STATE UNIVERSITY (CSU) SYSTEM AND UNIVERSITY OF CALIFORNIA (UC) SYSTEM

Students at a California Community College may use the Intersegmental General Education Transfer Curriculum (IGETC) to fulfill lower-division general education requirements for almost all schools in either the CSU or UC system.

[For more information please refer to the IGETC link.](#) Completion of IGETC does NOT constitute completion of all admission requirements. Please consult with a TC counselor to develop a comprehensive transfer strategy.

Identification of CSU and UC Transfer Courses in this Catalog

Courses designated “CSU” in the Course Descriptions section of this catalog have been determined by Taft College to be baccalaureate appropriate and acceptable for transfer to the California State University as at least elective credit.

Courses designated “UC” in the Course Descriptions section of this catalog will transfer as baccalaureate credit for at least elective credit to the University of California. Students should be aware that some courses satisfy specific transfer requirements designated in the major fields of study, some courses satisfy general education requirements, and some courses transfer only as elective credit. Variable topic courses may be transferrable; however, credit will be given only after the UC campus reviews the content and scope of the course. The course should not be counted as part of the 60 unit entrance requirements.

TRANSFER TO INDEPENDENT COLLEGES AND UNIVERSITIES

Admission requirements of independent colleges and universities vary. Course transferability and course credit allowed at independent colleges and universities also vary. Students should consult the transfer school’s catalog for specific requirements and transferability, or better yet, make an appointment at the Transfer/Counseling Center to clarify admission standards.

TAFT COLLEGE ARTICULATION AGREEMENTS

Articulation is the planned process linking together two educational institutions to help students make a smooth transition—without experiencing a delay or duplication of coursework—from the community college to the four-year College or university. Taft College has articulation agreements with a variety of institutions of higher education. Students planning to transfer from Taft College to a CSU or UC campus can find articulation information online (go to www.assist.org) or in person at the Transfer/Counseling Center. ASSIST (www.assist.org) is a database that contains information on lower-division major requirements and general education requirements and their equivalent at the Community College.

Taft College also has articulation and transfer agreements with a variety of private, independent, and out-of-state institutions. These agreements can contain general education requirements, lower-division major requirements, or both. For further information, please drop by the Transfer/Counseling Center. Taft College has articulation with the following institutions of higher education:

The independent colleges and universities include:

Alliant International University*
 Azusa Pacific University*#
 Biola College*
 California Baptist College*#
 California College of Arts and Crafts*#
 California Lutheran University*
 Concordia University*#
 Fashion Institute of Design and Merchandising*#
 Fresno Pacific University
 Golden Gate University*
 Holy Names College*#
 Marymount California University
 Menlo College*
 The Master’s College
 National University*#
 Notre Dame de Namur University*#
 Occidental College*#
 Pacific Oaks College*
 Pacific Union College
 Pitzer College*
 University of LaVerne*#

University of Phoenix
 University of the Pacific*#
 Vanguard University*#

* Schools that accept the IGETC
 # Schools that accept the GE breadth pattern

Taft College has transfer agreements with the following schools:

National University
 Northcentral University
 University of LaVerne
 University of Phoenix

Taft College has transfer guarantees with:

CSU Bakersfield (*moving to semester system fall 2016*)
 Fresno Pacific University
 UC Davis
 UC Irvine
 UC Merced
 UC Riverside
 UC Santa Cruz
 University of the Pacific

See your counselor or advisor regarding the transfer guarantees.

TRANSFER TO THE CALIFORNIA STATE UNIVERSITY SYSTEM (CSU)

The majority of Taft College transfer students transfer to the California State University system, which consists of 23 campuses located throughout the state. Admission representatives from local CSU campuses visit TC's Transfer/Counseling Center on a regular basis. Please check with the Center for more detailed information.

CSU Applications

Applications for admission to the CSU system are available online at www.csumentor.edu. Applications to impacted programs must be filed during the priority-filing period, which is the first month applications are accepted for a given term. Many CSU campuses are approaching capacity in a number of academic disciplines, and they are likely to stop accepting applications for admission after the first month of the filing period. Campuses that are less impacted **may** accept applications up to one month prior to the opening day of the term, although individual programs may close earlier. Applications should be filed as early in the filing period as possible to ensure priority consideration!

CSU Priority Application Filing Periods

Students are encouraged to attend an application workshop before beginning application procedures. The priority application filing periods are:

Quarter System Campuses	Semester System Campuses
<i>Summer Quarter:</i> Feb 1–28	<i>Fall Semester:</i> Oct 1 – Nov 30
<i>Fall Quarter:</i> Oct 1 – Nov 30	<i>Spring Semester:</i> Aug 1–31
<i>Winter Quarter:</i> June 1–30	
<i>Spring Quarter:</i> Aug 1–31	



ASSOCIATE DEGREES FOR TRANSFER TO THE CSU SYSTEM

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer,” which is a newly established variation of the Associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a Bachelor’s degree in a similar major at a CSU campus. Students completing the AA-T or AS-T degree program are guaranteed admission to the CSU system, but NOT to a particular campus or major. In order to earn an AA-T or AS-T degree, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 (C). Students transferring to a CSU campus that does accept the AA-T or AS-T degree will be required to complete no more than 60 units after transfer to earn a Bachelor’s degree (unless the major is a designated to be a “high-unit” major). Students planning to

complete the AA-T or AS-T degree should consult with a counselor for more information on university admission and transfer requirements.

As this edition of the 2015-16 TC catalog is published, students at Taft College may earn an Associate degree for Transfer in:

-  Administration of Justice (AS-T)
-  Art History (AA-T)
-  Business Administration (AS-T)
-  Early Childhood Education (AS-T)
-  English (AA-T)
-  History (AA-T)
-  Mathematics (AS-T)
-  Psychology (AA-T)
-  Sociology (AA-T)
-  Studio Arts (AS-T)

Additional majors are being developed. Please see a counselor and the Taft College website for more information.

ADMISSION REQUIREMENTS FOR THE CALIFORNIA STATE UNIVERSITY (CSU)

Transfer Applicants with 60 or More Transferable Semester Units

Transfer applicants with 60 or more transferable semester units must have a grade point average of 2.0 (C) or higher (2.4 for nonresidents) in all transferable semester units attempted, be in good standing at the last college or university attended, and meet any of the following eligibility standards:

1. Complete all subject requirements in effect at the time of high school graduation (both high school and college coursework may be used to meet the college preparatory course requirements), ***or***
2. Complete with an overall grade of C (2.0) or higher a minimum of 30 semester (45 quarter) units selected from courses in English, arts and humanities, social science, science, and mathematics that are at least equivalent in level to courses that meet CSU General Education-Breadth or Intersegmental General Education Transfer Curriculum (IGETC) requirements. All CSU general education requirements in communication in the English language (at least 9 semester units) and in mathematics (usually 3 semester units) must be completed as part of the 30-semester-unit requirement. The remainder of the units can be selected from any of the designated areas.

Applicants Who Graduated from High School Prior to 1988:

Applicants who graduated from high school prior to 1988 must meet any of the following eligibility standards:

1. Complete 4 years of high school English and 2 years of high school mathematics, with grades of C (2.0) or higher; or
2. Complete with a grade of C (2.0) or higher a baccalaureate course that meets CSU general education requirements in written communication and a course with a grade of C (2.0) or higher that meets the general education requirement in mathematics/quantitative reasoning; or
3. Complete IGETC requirements in English composition and mathematical concepts and quantitative reasoning (course meeting the general education mathematics requirement must be above the level of intermediate algebra).

(Information Source: **CSU Admissions Handbook**. Go to www.csumentor.edu for more information.)

CSU General Education Certification Pattern

Students may follow either the pattern of study outlined below or the Intersegmental General Education Transfer Curriculum (IGETC) to meet lower-division general education requirements for the CSU system.

TC does not accept foreign coursework from non-US regionally accredited institutions to meet CSU GE requirements.

To Transfer

A student must complete 60 or more transferable semester units with a minimum GPA of 2.0 (C) or higher (2.4 for nonresidents), be in good standing at the last college or university attended, and have completed or made up any missing college preparatory subject requirements.

Students must complete the 60 CSU-transferable semester units with an overall GPA of 2.0 or higher, a minimum of 30 semester/45 quarter units in general education courses that include *all CSU general education requirements in Area A, Communication in the English Language (at least 9 semester units) in Area B4, and mathematics (usually 3 semester units)*. The remainder of the units can be selected from any of the designated areas. However, it is strongly recommended that, prior to transfer, students complete the CSU GE pattern in full, to include the American Institution graduation requirement.

Certain programs have more applicants than there are spaces available. These “impacted programs” have additional screening requirements. Please see a TC counselor for details.

CSU Certification

“Certification” means that Taft College has verified that a student has completed the lower-division general education requirements for the California State University system.

Certification from a community college is important, because without it, students will be held to the general education requirements specific to the CSU campus to which they are transferring. This typically involves additional lower-division coursework. Once a student is “certified,” however, the CSU campus of choice will identify the student as having completed the lower-division requirements that were spelled out in the articulation agreement established between the particular CSU campus and Taft College. (Students should note that 9 units of upper-division general education courses must be completed after transfer).

Courses from other schools may be considered for certification by petition through a process called “pass along certification.” Please see a TC counselor for assistance.

It is the student’s responsibility to request certification. Petitions for certification may be filed in the Records Office. Certification petitions are available in the Records Office and online (go to <http://www.taftcollege.edu/administration/registrar.shtml>).

General Education-Breadth Requirements for Graduation from the California State Universities

Forty-eight units of general education are required to graduate from campuses of the CSU system. A maximum of 39 units may be certified by community colleges; nine units must be taken at the upper division level. Acceptable courses are grouped in five areas, A through E. A maximum of 30 units may be certified from Areas B through D collectively. Each area must be completed before it can be certified. The list of certifiable courses will be subject to change year to year, but students are assured that courses taken to meet General Education Breadth requirements will be honored if they are on the list during the year taken.

For full certification, no fewer than 39 units will be certified; for partial certifications, no fewer than 24 units will be certified. Certification includes not only courses taken at Taft College but also selected coursework taken at other regionally accredited colleges and universities. A single course will fulfill only one general education requirement even though it may be listed in more than one area.

The CSU General Education –Breadth Pattern is structured so that a student who completes the pattern will be assured of properly meeting the General Education-Breadth Requirements of CSU schools. Cumulative grade point average must be 2.0 or better for certification, and ‘C’ or better grades are required for areas A1, A2, A3 and B4. A maximum of 14 units of pass grades (formerly credit) can be used. Students who have attended other colleges are urged to consult with a counselor for advice on satisfying General Education-Breadth Requirements.

These are minimum requirements. Individual campuses of the CSU system have the authority to add to the General Education Breadth Requirements. Students are urged to contact a counselor for additional information regarding catalog rights.

CSU bound students can also choose to fulfill their lower division general education requirements by completing the Intersegmental General Education Transfer Curriculum (IGETC). The IGETC can be used for either CSU or UC campuses. For full certification, no fewer than 37 units will be certified; for partial certifications, no more than two courses may be missing from the IGETC pattern. Courses completed must have a ‘C’ or better grade to be certified by Taft College.

TAFT COLLEGE GENERAL EDUCATION CERTIFICATION
Breadth Pattern for the California State University System

A	ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING (9 semester or 12-15 quarter units required with at least one course each from A1, A2, and A3)	√ if UNITS GRADE CERTIFIED			
	A1-Oral Communication: SPCH 1507, 1511 A2-Written Communication: ENGL 1500 A3-Critical Thinking: ENGL 1600; PHIL 1520 Courses from other colleges: _____ AP Exam: _____	A1 _____ A2 _____ A3 _____	_____ _____ _____	_____ _____ _____	_____ Area A
B	SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING (9 semester or 12-15 quarter units required with at least one course each from Physical Science, Life Science [at least one to contain a lab component] and Mathematics/Quantitative reasoning)				
	B1-Physical Science: ASTR 1511; BIOL 1513;CHEM 1510, 2211; ESCI 1520; GEOG 1510; GEOL 1500, 1501; PHYS 1510, 2221; PSCI 1520 B2-Life Science: ANTH 1501; BIOL 1500, 1510, 2201, 2202, 2203, 2204, 2250, 2255, 2257, 2260, 2280; CHEM 1520 B3-Laboratory Activity: ASTR 1511; BIOL 1501, 1510, 2201, 2202, 2203, 2204, 2250, 2256, 2257, 2260, 2280; CHEM 1510, 2211; ESCI 1520; GEOL 1500, 1501; PHYS 2201, 2221; PSCI 1520 B4-Mathematical /Quantitative Reasoning: BSAD 1560; ECON 1560; MATH 1500, 1520, 1530, 1540, 1560, 2100; PSYC 2200; STAT 1510 Courses from other colleges: _____ AP Exam: _____	B1 _____ B2 _____ B3 _____ B4 _____	_____ _____ _____ _____	_____ _____ _____ _____	_____ Area B
C	ARTS AND HUMANITIES (9 semester or 12-15 quarter units required with at least one course each in Arts and Humanities)				
	C1-Arts: ARTH 1500, 1510, 1520, 2030, 2040; DRAM 1510, 1535; HUM 2010; MUSC 1510, 1520 C2-Humanities: AMSL 2001; ENGL 1600, 2100, 2150, 2200, 2300, 2400, 2500, 2600, 2650, 2700, 2750; HIST 2202, 2204, 2231, 2232; HUM 1500, 2010; PHIL 1501, 1531; SPAN 1601, 1602, 2001, 2002 Courses from other colleges: _____ AP Exam: _____	C1 _____ C2 _____ C1 or 2 _____	_____ _____ _____	_____ _____ _____	_____ Area C
D	SOCIAL SCIENCES (9 semester or 12-15 quarter units required with courses in at least 2 disciplines)				
	D0-Sociology and Criminology: ADMJ 1501, 1502; SOC 1510, 2110, 2120, 2141 D1-Anthropology & Archeology: ANTH 1512, 1524 D2-Economics: ECON 2120, 2210 D3-Ethnic Studies: SOC 2110 D4-Gender Studies: PSYC 2038, SOC 2038 D5-Geography: GEOG 1520 D6-History: HIST 2202, 2204, 2210, 2231, 2232, 2270 D7-Interdisciplinary Social or Behavioral Science: ECEF 1531; RECR 1510 D8-Political Science, Government & Legal Institutions: POSC 1501, 2005 D9-Psychology: PSYC 1500, 2003, 2030, 2033, 2038, 2080; SOC 2038 Courses from other colleges: _____ AP Exam: _____	D _____ D _____ D _____	_____ _____ _____	_____ _____ _____	_____ Area D
E	LIFELONG LEARNING & SELF-DEVELOPMENT (3 semester or 4-5 quarter units, not all in physical activity)				
	ECEF 1531; HLED 1510; PSYC 1500, 2030, 2033, 2080; SOC 2141; RECR 1510 Physical Education Activity Course (limit 1 unit): PHED 1510, 1542, Courses from other colleges: _____ AP Exam: _____	E _____ E _____	_____ _____	_____ _____	_____ Area E
	U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS (This is not a General Education Breadth Pattern requirement; however, these courses should be completed prior to transferring to any CSU campus)				
	Complete two (2) courses, one from group 1 and one from group 2 Group 1: HIST 2231, 2232 Group 2: POSC 1501	_____ _____	_____ _____	_____ _____	_____ Complete
		TOTAL UNITS CERTIFIED	_____ _____	_____ _____	_____ Certified

CSU Graduation Requirements

The CSU graduation requirements listed below are NOT part of the CSU GE Requirements, but may be completed prior to transfer.

AMERICAN HISTORY AND INSTITUTIONS – 6 semester units **or** 9-12 quarter units, with one course selected from each group (American History and Institutions courses may also be credited toward satisfying GE requirements from Areas C and D):

US-1: Historical development of American institutions and ideals— **History 2231** (formerly History 17A); **History 2232**, (formerly History 17A); score of 3 or higher on Advanced Placement US History

US-2: U.S. Constitution and government—**Political Science 1501**; score of 3 or higher on Advanced Placement US Government and Politics

(**NOTE:** Advanced Placement Government and Politics only meets US-2 requirement, **not** US-3 requirement. If using AP credit to meet US-2, students will still need to complete an additional class in California State Government after transfer)

US-3: California state and local government—**Political Science 1501**

ADVANCED PLACEMENT (AP) EXAMINATION IN CSU GENERAL EDUCATION–BREADTH CERTIFICATION

The Advanced Placement examinations listed in Figure 2-4 at the end of this chapter may be incorporated into the certification of completion of CSU General Education-Breadth requirements by any participating institution. Students must have scored 3, 4 or 5 on an Advanced Placement examination listed below to receive the credit indicated. All CSU campuses will accept the minimum units shown below and apply them toward fulfillment of the designated General Education-Breadth area, if the examination is included as part of a full or subject-area certification, and units toward admission.

Please note: Individual CSU campuses may choose to accept more units than those specified in the “Advanced Placement Examination in CSU GE” chart (See Academic Policies and Procedures section) toward completion of General Education-Breadth or admission requirements. The CSU campus to which the student is transferring determines the total number of units to be awarded for successful completion of Advanced Placement examination(s) and how the exam scores may apply to other graduation requirements.

See the “College Credit for Advanced Placement (AP)” chart in the Academic Policies and Procedures section for details on the AP credit CSU allows.

INTERNATIONAL BACCALAUREATE (IB) EXAMINATION IN CSU GENERAL EDUCATION–BREADTH CERTIFICATION

Some IB exams may be used on the CSU GE pattern. Please see a counselor for a list of the International Baccalaureate (IB) exams that may be used on the CSU GE pattern.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) IN CSU GENERAL EDUCATION–BREADTH CERTIFICATION

Some CLEP exams may be used on the CSU GE pattern. See the “College-Level Examination Program (CLEP) for CSU GE Pattern” chart in the Academic Policies and Procedures section for a list of the College Level Examination Program exams that may be used on the CSU GE pattern.

TRANSFER TO THE UNIVERSITY OF CALIFORNIA (UC) SYSTEM

The UC system has ten campuses, the following nine of which have undergraduate programs: UC Berkeley, UC Davis, UC Irvine, UCLA, UC Merced, UC Riverside, UC San Diego, UC Santa Barbara, and UC Santa Cruz.

UC Priority Application Filing Periods

To Attend:	Apply:
Fall	November 1-30
Winter	July 1-31
Spring	October 1-31

All UC campuses accept applications for Fall admission. To determine which UC campuses accept in Winter and/or Spring, call the specific campuses or check www.universityofcalifornia.edu/admissions for details.

ADMISSION REQUIREMENTS FOR THE UNIVERSITY OF CALIFORNIA (UC)

Students transferring to the UC system from Taft College may, in most cases, follow the Intersegmental General Education Transfer Curriculum (IGETC) to meet lower-division general education requirements for the UC system.

To meet the **minimum UC system eligibility requirements**, residents of California must have a grade point average of 2.4 and nonresidents must have a grade point average of 2.8. However, higher grade point averages are required to be a **competitive** transfer applicant to most UC campuses. Students are advised to visit SMC's Transfer/Counseling Center for a realistic estimate of the current grade point average actually required for admission to various major programs at various campuses, and to verify whether IGETC will meet their lower-division general education requirements.

To determine eligibility of high school students for admission as freshmen, the University of California requires completion of an "a to g" pattern of high school subjects. (As used here, "a to g" refers to categories of subjects rather than course grades in these subjects). The "a to g" pattern of high school subjects includes one year of history, four years of English or college preparatory courses in English composition and literature, three years of mathematics, one year of laboratory science, two years of a single foreign language, and two advanced courses in at least two of the following areas: History, English, Advanced Mathematics, Laboratory Science, Foreign Language, Social Science, Visual & Performing Arts. This "a to g" pattern of courses is still a consideration when students transfer to the UC system from other colleges, as shown below.

To be minimally eligible to transfer to the UC system, and assuming ineligibility from high school, a student with California residency must accumulate a minimum of 60 UC-transferable semester units from an accredited college or university while maintaining a minimum 2.4 grade point average. Nonresidents must accumulate 60 UC-transferable semester units and have a minimum grade point average of 2.8.

All branches of the University of California allow up to 70 transferable semester units from a community college. Students who have already completed 70 or more transferable semester units at a community college may still complete courses for credit (e.g., to finish IGETC or major requirements) at a community college, but will not be able to transfer more than 70 semester units of credit to the University of California.

In addition to having a competitive record, one of the sets of requirements listed below must be met in order for students to transfer.

1. If students were eligible for admission to the UC System when they graduated from high school—meaning they satisfied the Subject, Scholarship, and Examination requirements, or they were identified by the University as eligible in the local context and they completed the Subject and Examination Requirements in the senior year—the students are eligible to transfer if they have a C (2.0) or higher grade point average in their transferable college coursework, and the campus they apply to is accepting lower-division transfer students. **NOTE: Being "eligible" for admission in NO way guarantees admission. Higher grade point averages are required by most UC campuses, and students with 60 or more transferable semester units receive priority consideration for transfer admission.**
2. If, out of high school, students met the Scholarship requirement but did not satisfy the Subject requirement, they must take transferable college courses in the subjects they are missing, earn a grade of C (2.0) or higher in each of the required courses, and earn an overall grade point average of C (2.0) or higher in all transferable college coursework to be eligible to transfer. **Please see NOTE above.**
3. If students were not eligible for admission to the UC System when they graduated from high school because they did not meet the Scholarship requirement, they must:
 - a. Complete 60 semester **or** 90 quarter units of transferable college credit with a grade point average of at least 2.4, **and**
 - b. Complete a course pattern that includes (1) two transferable college courses (3 semester or 4-5 quarter units each) in English composition, and (2) one transferable college course (3 semester or 4-5 quarter units) in Mathematical Concepts and Quantitative Reasoning; and four transferable college courses (3 semester or 4-5 quarter units each) chosen from at least two of the following subject areas: the arts and humanities, the social and behavioral sciences, the physical and biological sciences. **NOTE: This seven course pattern will be met automatically if the Intersegmental General Education Transfer Curriculum (IGETC) is followed.**

UC General Education Requirements

There are two ways for a student to complete general education requirements for the UC system: (1) complete the general education pattern specific to a particular UC campus, **or** (2) complete the IGETC.

UC Impacted Majors

Some majors at UC campuses are highly competitive, or "impacted." This means that certain courses in the major must be completed with achievement of a high GPA prior to transfer. Please consult with TC's Transfer/Counseling Center for details.

ADVANCED STANDING SELECTION CRITERIA FOR THE UNIVERSITY OF CALIFORNIA

The University of California tries to provide a place on one of its campuses for all California resident applicants who meet the minimum admission requirements and file an application during the appropriate filing period.

In recent years, the number of applicants for some campuses and some majors has far exceeded the number of spaces available. When a campus cannot accept all eligible applicants, it uses standards that are more demanding than the minimum requirements to select students. These criteria are:

- Completion of a specified pattern of courses that provide continuity with upper-division courses in the major;
- Completion of a specified pattern of courses that meet general education or breadth requirements;
- Attainment of a specified GPA in all transferable courses;
- Participation in academically selective honors courses or programs;
- Special talents, achievements, and awards in a particular field, such as the visual and performing arts or in athletic endeavors; special skills, such as demonstrated written and oral proficiency in other languages; special interests such as intensive study and exploration of other cultures; or experiences that demonstrate unusual promise for leadership, such as significant community service or significant participation in student government; or significant experiences or achievements that demonstrate the applicant's promise for contributing to the intellectual vitality of a campus;
- Completion of special projects undertaken either in the context of the college/university curriculum or in conjunction with special school events, projects or programs cosponsored by the college/university, community organizations, post-secondary educational institutions, other agencies, or private firms, which offer significant evidence of an applicant's special effort and determination or that may indicate special suitability to an academic program on a specific campus.
- Academic accomplishments in light of the applicant's life experiences and special circumstances, which may include, but are not limited to, disabilities, low family income, first generation to attend college, need to work, disadvantaged social or educational environment, difficult personal and family situations or circumstances, refugee status, or veteran status; and/or
- Location of the applicant's college of residence, which will be considered to provide for geographic diversity in the student population, and also to account for the wide variety of educational environments existing in California.

(Information Source: **Introducing the University of California**, a publication of the UC Office of the President. For your own copy, please check www.universityofcalifornia.edu for details.)

UC Transfer Requirements for Admissions in Advanced Standing (Junior Transfers)***Students planning to transfer as juniors to a UC campus should keep the following in mind:***

- Applications for Fall transfers are due November 30th for priority consideration.
- Not all UC campuses accept in Winter/Spring. Check with a counselor.
- Complete 60 UC-transferable semester units
- Earn at least a 2.4 GPA or 2.8 GPA for California nonresidents (PLEASE NOTE: a 2.4 GPA is the minimum GPA for UC eligibility. However, many UC campuses require a higher GPA to be competitive. Consult your TC counselor for specific information)
- Complete a specific pattern of courses: two transferable English courses, one transferable math course, four transferable courses chosen from at least two of the following areas: Art and Humanities, Social and Behavioral Sciences, Physical and Biological Sciences

Completion of IGETC will automatically fulfill these requirements. Please refer to www.assist.org for information on major requirements.

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college transfer students may use to fulfill lower-division general education requirements in either the UC or the CSU system without the need, after transfer, to take additional lower-division general education courses. The IGETC pattern is most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus. Completion of IGETC does NOT guarantee admission, nor is it required for admission.

Some students may be better served by taking courses that fulfill the CSU General Education-Breadth requirements or the requirements of the UC campus or other college to which they plan to transfer. Students pursuing majors that require extensive lower-division major preparation may not find the IGETC option to be advantageous. Engineering, Architecture, and Liberal Studies are examples of those majors. UC San Diego Colleges of Roosevelt and Revelle, UC Berkeley Haas School of Business and College of Environmental Design (Architecture & Landscape Architecture majors) will not accept the IGETC. Schools of Engineering do not generally recommend the IGETC. Before selecting any courses, please see a counselor for assistance in planning your program.

Courses completed at a California Community College will be applied to the subject area in which they were listed by the institution where the work was completed. Coursework from other United States regionally accredited institutions may be used on IGETC. Coursework must be evaluated by a counselor. All courses must be completed with a grade of C (2.0) or higher. A "Credit" or "Pass" that is defined by institutional policy as being equivalent to a grade of C (2.0) or higher may be applied to meet IGETC requirements. **Foreign coursework from non-US regionally accredited institutions may not be used.** Course credit earned on the basis of acceptable scores on Advanced Placement (AP) or International Baccalaureate (IB) exams can be applied toward IGETC certification (see the charts at the end of this chapter for a list of acceptable AP/IB courses and scores.)

IGETC CERTIFICATION

The IGETC requirements should be completed and certified prior to transfer. "Certification" means that the last California Community College a student attended for a regular term (Fall or Spring for semester schools or Fall, Winter, Spring for quarter schools) prior to transfer to the UC or CSU system will verify that the student has completed the IGETC requirements. **It is the student's responsibility to request IGETC certification during the last semester of attendance at TC prior to transfer.** Requests for IGETC certification may be filed in the Records Office.

Before petitioning for IGETC certification, students are strongly urged to consult with their TC counselor and verify that they have fulfilled their IGETC requirements.

Some private and out-of-state colleges and universities will accept the completed IGETC to meet their lower-division general education requirements. See a list of schools in the Private and Out-of-State Schools that accept IGETC section below.

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC) REQUIREMENTS

Important: All courses must be completed with grades of C (2.0) or higher. Courses used to meet IGETC requirements must have a minimum of 3 semester or 4 quarter units. (Exceptions may be made for English Composition and math. See a counselor for details.)

Courses with a laboratory component are designated in **bold** in the pattern below.

College courses, including TC courses, with similar content to an AP exam may yield transfer credit. Unit and subject credit is determined by each transfer institution. Check with a counselor for details.

IGETC Checklist

A summary of requirements for IGETC certification is listed below.

1. The institution is accredited by the Western Association of Schools and Colleges or an equivalent accrediting body.
2. A course taken at a California Community College is applied to the subject area in which it is listed by the institution where the work was completed (check www.assist.org for college IGETC lists).
3. Coursework from other US regionally accredited institutions may be used on IGETC. Coursework must be evaluated by a counselor.
4. The grade received in course is C (2.0) or higher. A grade of C- (C minus) is not acceptable. A "Credit" or "Pass" that is defined by institutional policy as being equivalent to a grade of C (2.0) or higher may be applied to IGETC requirements.
5. Foreign coursework from non-United States regionally accredited institutions cannot be used for IGETC.
6. Each course is a minimum of 3 semester or 4 quarter units. (Exceptions may be made for English Composition or math. See a counselor for details.)
7. All courses that meet IGETC requirements are completed by the end of the semester that the student is petitioning for certification.
8. If two years of high school foreign language are used to satisfy the UC language other than English requirement (IGETC Area 6), official copies of high school transcripts must be on file. This requirement can also be met by providing official documentation showing satisfactory completion, with a grade of C or better, of two years of formal schooling at the sixth grade level or higher at an institution where the language of instruction is not English. Exam results used to meet this requirement must be on file at Taft College.
9. All official transcripts from every college attended must be on file to process certification.

Petitions for IGETC certification may be filed in the Records Office. Certification petitions are available online (go to <http://www.taftcollege.edu/administration/registrar.shtml>) and in the Records Office.

NOTE: Roosevelt and Revelle Colleges at UC San Diego, the School of Business at UC Berkeley, the College of Environmental Design (Architecture & Landscape Architecture majors) at UC Berkeley, and the College of Engineering at UC Riverside will not accept IGETC. In addition, some students may be better served by taking courses that fulfill the CSU General Education-Breadth Pattern, or that meet requirements for the specific general education pattern of the UC campus or college to which the students plan to transfer. Students pursuing majors that require extensive lower-division major preparation may not find the IGETC option advantageous. Engineering, Architecture, and Liberal Studies are examples of those majors.

PRIVATE AND OUT-OF-STATE SCHOOLS THAT ACCEPT IGETC

AICU; Alliant International University (formerly United States International University); American University of Paris, France; Arizona State University; Biola University; California College for the Arts; California Lutheran University; City University of London, England; Concordia University; Dominican College of San Rafael; Hawaii Pacific University; Holy Names College; John Cabot University, Rome, Italy; Menlo College; National University; Northern Arizona University; Notre Dame de Namur University (formerly College of Notre Dame); Oregon State University; Saint Mary's College of California; Scripps College; Southern University – Baton Rouge (LA); University of La Verne; University of Northern Colorado; University of San Francisco; University of the Pacific; University of the West; Vanguard University; and Woodbury University.

A score of 5, 6, or 7 on Higher Level (HL) exams is required to grant credit for IGETC certification.

An acceptable IB score for IGETC equates to either 3 semester or 4 quarter units for certification purposes.

Students who have earned credit for an IB exam should not take a comparable college course because transfer credit will not be granted for both.

APPLYING INTERNATIONAL BACCALAUREATE (IB) CREDIT TO IGETC

A score of 5, 6, or 7 on Higher Level (HL) exams is required to grant credit for IGETC certification.

An acceptable IB score for IGETC equates to 4 quarter (3 semester) units for certification purposes.

For *transfer purposes*, UC will grant 8 quarter (5.3 semester) units for each IB exam completed with a score of 5, 6, or 7 on HL exams.

CSU also grants unit credit for transfer purposes of IB HL exams. See a counselor for details.

Students who have earned credit for an IB exam should not take a comparable college course because transfer credit will NOT be granted for both.

See a counselor for a list of the IB exams that may be used on the IGETC pattern.

APPLYING ADVANCED PLACEMENT (AP) CREDIT TO IGETC

- AP credit for most exams—with a score of 3 or higher—may be applied to IGETC. Each exam satisfies one course.
- An acceptable AP score in Biology, Chemistry, or Physics B equates to 4 semester or 5 quarter units for certification purposes. UC or CSU may award more units toward the minimum needed to transfer. For details, see a counselor or UC/CSU Outreach representative.
- Students who use AP Environmental Science, Physics C: Mechanics, or Physics C: Electricity/Magnetism will receive 3 semester units toward Area 5A. Therefore, student will need to complete 5B and a total of 7 semester/9 quarter units to satisfy Area 5.
- College courses, including TC courses, with similar content to an AP exam may yield transfer credit. Unit and subject credit is determined by each transfer institution. For details, see a counselor or UC/CSU Outreach representative.
- Official transcripts/scores and Advanced Placement (AP) scores must be on file with TC's Admissions Office.

See the "College Credit for Advanced Placement (AP)" chart in the Academic Policies and Procedures section for a list of the AP exams that may be used on the IGETC pattern.

UC UNIT LIMITATIONS

- A maximum of 4 Physical Education units are UC transferable.
- Students who complete any part of their education between 9th and 12th grade at an institution where the language of instruction is other than English, will not receive UC unit credit for courses taken at TC or an AP exam in that same language.

COURSES WITH UC UNIT LIMITATIONS

- Some courses offered at TC have transfer unit limitations, which are noted beneath the course descriptions listed in this catalog, as well as online (go to www.assist.org).