

Position:	Class B Driver Pool - Temporary	Position Control:	N/A
Department:	Maintenance & Operations	Position Class:	N/A
Gives Direction:	--	Unit:	Temporary
Direct Supervisor:	Maintenance & Operations Director	Salary Range:	10
Next Level Supervisor:	--	Hours per week:	As-Needed
Educ. Admin.:	Superintendent/President	Months per year:	12 Months
Date Established:	September 2016	FLSA Status:	Non-Exempt

DEFINITION

Be able to safely drive a 25 passenger van or bus for purposes of transporting students and student/athletes to athletic events and field trips.

DUTIES AND RESPONSIBILITIES

The following duties are typical of those performed by employees in the classification, however, employees may perform other related duties not listed and not all duties listed are necessarily performed by each employee.

Transport staff and students as assigned.

Observes all rules and regulations as required by the Department of Motor Vehicles, and West Kern Community College District, when operating District vehicles.

Ability to work efficiently and effectively with all campus groups including staff and students.

MINIMUM QUALIFICATIONS

This position requires a high school diploma or equivalent. Possess a valid Class B license with passenger endorsement, current medical certification with no restrictions, acceptable driving record that meets the District's standards and verified through a current Motor Vehicle Record (MVR) and evidence of appropriate automobile insurance based on DMV regulations.

Employees must be insurable by the District's insurance carrier while employed in this classification. Demonstrate the sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

PHYSICAL REQUIREMENTS

Moderate to heavy physical effort which may include frequent sitting, standing, walking and occasional climbing or stooping; periodic lifting or moving of moderate to heavy parcels, machines, or student and/or wheelchair equipment up to 50 pounds. Indoor/outdoor work environment; some exposure to hazardous chemicals, equipment and materials.

Reasonable accommodations will be made for candidates and employees with physical disabilities.

SUPERVISION

Supervision is received from the Maintenance & Operations Director or designated District Administrator.

HOURS AND TERMS OF EMPLOYMENT

This position is on an as-needed basis which may include evenings, weekends, holidays and may require overnight stays.

PAY RANGE

Range 10 on the Classified Employees Salary Schedule/Non-Exempt.

Board of Trustees Approval/Revision Date: