

**Taft College Hall of Fame
Distinguished Administrator Nomination Form**

Nominee's Name: _____
(If deceased please enter the name, relationship and address of next-of-kin)

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Email:** _____

A Distinguished Administrator must be retired and have served Taft College for at least 10 years. The nominee must have rendered contributions to the campus community that are documented as clearly and measurably exceeding in quality and magnitude of that which might be ordinarily expected of someone occupying the same position.

Selection Criteria:

- Nominee must be retired.
- Nominee must have served Taft College for at least ten years.
- Nominee must have rendered contributions to the campus community that are documented as clearly and measurably exceeding in quality and magnitude of that which might be ordinarily expected of someone occupying the same position. Areas of accomplishment may include:
 1. Contributions to Taft College through shared governance committees, special projects, volunteerism, establishment of new programs or services, etc.
 2. Service to the community as a representative of Taft College
- Nominee must have left a lasting legacy for the campus community.
- Nominee may be awarded posthumously.
- A detailed biography including years of service, contributions, and/or community service will be required.

What years was the nominee employed at Taft College: _____

What position(s) did the nominee hold: _____

What year did the nominee retire from Taft College: _____

The following additional information is **required** for the nomination to be considered:

- A. Nomination Form.
- B. A detailed biography including years of service, contributions to Taft College through shared governance committees, special projects, volunteerism, establishment of new programs or services, service to the community as a representative of Taft College and/or any other information that supports the nominee in the category of recognition.
- C. Please include any corroborating materials such as newspaper or magazine articles and testimonials from others knowledgeable of the candidate's achievements.
- D. Current and historical photo of nominee.

Person Submitting Nomination: _____

Relationship to Nominee: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Email:** _____

The completed nomination form, detailed biography, corroborating materials and photos must be received by March 15th of each year to be considered for the current year.

Persons who want to nominate candidates for the Taft College Hall of Fame may do so by filling out the nomination form and sending it, along with supportive materials to: Melissa Blanco, Taft College Office of Student Services, 29 Cougar Ct, Taft, CA 93268. Please contact 661.763.7854 for further information and details on nomination eligibility.

Nomination forms are available online at www.taftcollege.edu or by contacting mblanco@taftcollege.edu. The committee will be pleased to correspond with persons nominating a candidate and answer questions they might have.

DEADLINE FOR NOMINATIONS to the 2016 Class is Tuesday, March 15th, 2016. Nominations must be received in the Office of Student Services by the close of business that day.

We look forward to nominations for all categories and from every decade of the 20th Century. Think about your classmates, fellow colleagues, and outstanding athletes, their lives and their accomplishments, and let us hear from you!
