



\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Term and Year

REQUEST FOR STANDARD GRADING (**IES courses only\***)

Course \_\_\_\_\_ CRN \_\_\_\_\_ Instructor \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Processed By (Admissions) \_\_\_\_\_ Date \_\_\_\_\_

Students must file a Request for Standard grading in the Counseling Office before the appropriate deadline (see semester deadlines posted in the Counseling Office or on the Taft College website). Once a request has been filed, no additional change in the grading system will be permitted.

**\*With the exception of IES 1500**